Order Shipped emails

An email notification can be sent to users when their orders have shipped. The standard shipped email template allows customisation to include or exclude a range of information, e.g., whether to show customer delivery comments and instructions and display backordered items separately. The email message text can also be edited.

Commerce Vision BPD	ਿ¶¥ਾ⊠ ዎ ≝in
Order Shipped #100012130 Hi Sarah Your order has been shipped!	
Delivery Address Affaire Shop 150	
Garden City Shopping Centre Riseley Street BOORAGOON WA	
6154 Australia	

Order Summary

ltem		Qty	Price (ex GST)	Unit	Discount	Total (ex GST)
	Gray-Nicolls Test Special Cricket Ball Code: CV122	1	\$20.99	Each	0.00%	\$20.99
5	Kookaburra Pro 800 Crioket Helmet Code: CV377	1	\$59.99	Each	0.00%	\$59.99
			Subtotal (ex GST)			\$80.98
			Freight		N	o Charge
		I	Plus GST			\$8.10
			Total (inc GST)			\$89.08

Administrators can enable Order Shipped notifications by completing these three processes:

- Update Order Shipped System Settings
 Update Integrator Settings
- 3. Customise the Order Shipped Email Template

Step-by-step guides

1. Update the Order Shipped System Settings

- 1. In the CMS, navigate to Settings Settings (/zSettings.aspx).
- 2. Click Orders.
- 3. Click Order Conclusion.
- 4. Tick Enable sending an order shipped email.
- 5. In Order Shipped Email Template, select Order Shipped Email Template.

6. To save changes, click Update.



2. Update the Integrator Settings

- 1. Open the Integrator client.
- 2. Click the Settings icon.
- 3. Select the Advanced tab.
- 4. Enter the ERP (Pronto) status code in the field labelled Order Shipped Statuses (generally status 80).
- 5. Click OK.

	OK	Cancel		Apply	
ming ERP Internet Custom Tables 0	Custom Fields	Advanced	Notifications	Images	Discounts & Special Pricing Documents Timi
Serial Number Import					
📃 Enable serial numb	er import from	file			
File Prefix : SerialNur	nberRange				
 Other Settings 					
Alternate Product Category Field:			,	Archive Orc	ders From Override Date : 01:03:2002 🔄
Alternate Sort Code :	×s		C)nline Rece	eipting Fields :
Invalid Condition Codes (default: DIYNT)	DIY		A	ddress Vali	idation Field :
Default Country :			_ F	ile Upload f	Filename Character Mapping Settings
System Table Types to Send :				CSSNI	E 1 3.63 ff Required for this functionality
Order Shipped Statuses :	80			Enable	Escape Uharacter :
Reviewed Quote Field :				~/ +\ ::	\$* @? (<)> !!
Order Delivery Email Address Set Field :				. ,	Beset Mappings and Escape
Order Integration Multiline Query :	Off	•			rieser mappings and Escape
Live Call Compression Threshold (bytes)	1000	G	et New Orders	s Timeout:	60 minutes (0 = no timeout)
Check Invoice Reprints	📄 Inte	grate warran	y claims		Send Stock Pricing Iteratively
Check Statement Reprints	📃 Inte	grate Supplie	r Invitations		Use Archive Orders From Override Date
Preserve Product Data	📃 Inte	grate Bonus	Stock		Send Customer Conversions
Single StockPrice Query	📃 Inte	grate Chang	ed Backorders		🔲 Use Pronto Trans Pay By Date
Include Bill of Materials Notes	🔽 Log	Integrator E	vents On Web		Integrate CSSBank SiteID with Receipts
👿 Show 'Send Custom Programs' Butto	n 📃 Cus	om Program	Before Order (Confirm	Disable Send of Picture Notes
Integrate Pronto Custom Periods Alw	ays 📃 Cus	om Program	Before Send		Include Suffix When Loading Receipts
📝 Do not Integrate Blank Custom Note	s Site la	lentifier:	-64-6-6-1		Set Financier Address On Orders
Integrate Order Comments As Note L	ines Alwa	iys Sena Bill Integrate Ci	or Materials		
Send Reviewed Quotes	E Bulk	. integrate U	uste Heles -		
Enable Lustomer Product Mappings	Unc	e-on web Q	uote opioad		
Live Pricing/Availability			1		
Enable Live Pricing/Availability Liste	^{her} HTTP	Port : 1234	×		
Enable ERP Listener 9801	RP Polling Inte	rval : 10	🚖 min	\$	
Test Pricing (Integrator needs to be run	ning in foregro	und mode)			
Product:	arahauna - 🗆				
W	arenouse :				
Customer :	Quantity :		Test		

3. Customise the Order Shipped Email Template

This procedure allows you to configure and edit the shipped email message.

😑 Email Temp	olates		Q order <u>shi</u>	٥
Q. Search Results	<u> </u>	Name	Options	
★ My Favourites	• •	☆ Offline Order Shipped Email	✓ Edit	
_				
Configure, included.)	add, or disa You can refe	* Order Stepped small ble widgets as required. (The start er to each widget's guide for all pos	dard widgets that render this email messa ssible configurations but here is a list of co	ge are automatically mmonly adjusted

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	• Use r Ord er Co mm ents	Email Order Commen ts	Order Shipped #100012131 Hi Sarah Your order has been shipped! Delivery Address Affaire Shop 150 Garden Citly Shopping Centre Riseley Street BOORAGOON WA 6154 Australia Delivery Instructions Can leave at reception Authority To Leave Reception					
	 Deli ver y Inst ruct ions Aut hori ty to Lea ve 	Email Delivery Instructio ns	Order Shipped #100012131 Hi Sarah Your order has been shipped! Delivery Address Affaire Shop 150 Garden City Shopping Centre Riseley Stretel BOORAGOON WA 6154 Australia Delivery Instructions Can leave at reception Authority To Leave Authority To Leave Reception					_
	 Sep arat e GS 	Email Order Summary	Display GST amount in a separate column. Order Summary					
	T col		Item Qty (Price inc GST)	Unit	GST	Total (inc GST)	
	umn		Head TIS2 Tennis Racquet Code: CV117 1	\$193.55	Each	\$17.60	\$193.55	
			Head TIS6 Tennis Racquet Code: CV116	\$248.55	Each	\$22.60	\$248.55	

sep arat	Order S	Summary							_
ely	Item		Ordered	Shipped	Back Ordered	Price (ex GST)	Unit	GST	(ex
		Gray-Nicolls Test Special Cricket Ball Code: CV122	2	1	1	\$20.99	Each	\$4.20	ş
	The Summar	ry Grid for the order will also n	ot be include	əd.					
	NOTE - This	feature is available for versior	os 4.31+						

Related help

- CC Order Confirmation emails
- Email Template List
- Checkout Messages
 Custom Email Templates
- Widget-Based Email Templates
 Review sent emails
- Sender Policy Framework (SPF) Record
 Offline Order Emails
 Notification Email Addresses
 Integrator Settings Notifications

Related widgets

- Email Order Address Widget
- Email Order Summary Widget
- Email Delivery Instructions Widget
- Email Order Comments Widget