

Highlight Contract Products to Customer

Contract products can be highlighted so that customers are able to easily identify those products for which they receive special pricing or contract terms.

Step-by-step guide

To highlight Contract Items:

1. As Administrator, go to **Settings Settings** (/zSettings.aspx).
2. Click the **Integration** tab.
3. Click the **Items** tab.
4. Set the Contract Item source (for 'Display Contract Items First' and 'Contract Items Only' functions) to either:
 - Debtor Contract
 - Custom Pricing
5. To save, click the **Update** button.
6. Go to **Accounts Role Management** (/zRoles.aspx).
7. Select the required role via radio button.
8. Click the **Functions** tab.
9. Click **Modify**.
10. Set **Contract Item Display** to either:
 - **None** - no highlighting of contract items.
 - **Image** - displays an image linked to the PRONTO special price rule.
11. Set **Filter Contract Items**. When ticked, a link is placed above the Product Grid enabling users to filter out Non-Contract Items so that only Contract Items are displayed.
12. Set **Filter Non Contract Items**. When ticked, a link is placed above the Product Grid enabling users to filter out Contract Items so that only Non-Contract Items are displayed.
(**NOTE** - These two flags require a token on the page template in order to render properly. Contact [Commerce Vision](#) for assistance.)

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Currently displaying all items.

To display contract items only, [Click Here](#)
To display non contract items only, [Click Here](#)



Sort By: View ☐ List ☐ Grid

13. If Contract Items are to be listed first in the search results grid and the product category page, set **Display Contract Items First**.
14. To limit products displayed to Contract Items only, set **Contract Items Only**. (**NOTE** - This flag can also be set at User level, overriding the system setting.)

Contract Item Display :

Filter Contract Items : ☐

Filter Non Contract Items : ☐

Display Contract Items First : ☐

Contract Items Only : ☐

15. To save, click **OK**.

If **'Image'** is selected as the Contract Item Display method, an image file will need to be uploaded. This will be a small icon used to highlight contract items.

First, upload the image file to **'General Images'**.

1. Go to **Preferences Upload General Images** (/zImages.aspx).
2. Click **New**.
3. To browse the image file, click **Choose File**.
4. In **ImageDescr**, enter an image description.
5. Click the **Upload** button.

Once the image has been uploaded, it can be linked to a PRONTO Custom Pricing code.

1. Go to **Settings Settings** (/zSettings.aspx).
2. Click the **Integration** tab.
3. Click the **Items** tab.
4. Scroll to the **Contract Price Codes** tab.
5. Click **New**.
6. Enter the values as required:
 - **Code** - enter the Pronto Custom Pricing Rule code with which to associate the image.
 - **ContractType** - leave blank (field no longer in use).
 - **Alt Tag** - enter an image description.
 - **Image** - enter the image file name or click the '..' button to search.
7. To save, click **OK**.

Contract Price Codes

Code	ContractType	Image	Preview
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Modify : New : Delete : Cancel : OK

0 records. (1 page) 1

Code :

ContractType :

Alt Tag :

Image : ..

Related Resources

- [Non-Contract Item Approvals](#)
- [Contract Item Filter Widget](#)
- [Contract Product Filtering](#)
- [Contract-based Selling & Buying](#)
- [Contract Product Ribbons](#)