

Articles (classic sites)

Overview

Articles differ from static content in that they can change based on posted date, start, and finish date. For example, a promotional article could be published which would disappear at the end of the promotional period.

This guide outlines how to publish Articles, which can be displayed across various sections of the website, often in a 'Latest News' layout.

🏠 Article List Title

This is Article 2

31 Jul 2014



🔗 Read Full Article

This is Article 1

18 Jul 2014



Here is where a short summary or teaser from the Article could appear.

🔗 Read Full Article

🏠 > Article View

🔗 Back

🖨️ Print

This is Article 1

18 Jul 2014



Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Vestibulum tortor quam, feugiat vitae, ultricies eget, tempor sit amet, ante. Donec eu libero sit amet quam egestas semper. Aenean ultricies mi vitae est. Mauris placerat eleifend leo. Quisque sit amet est et sapien ullamcorper pharetra. Vestibulum erat wisi, condimentum sed, commodo vitae, ornare sit amet, wisi. Aenean fermentum, elit eget tincidunt condimentum, eros ipsum rutrum orci, sagittis tempus lacus enim ac dui. Donec non enim in turpis pulvinar facilisis.

Ut felis. Praesent dapibus, neque id cursus faucibus, tortor neque egestas augue, eu vulputate magna eros eu erat. Aliquam erat volutpat. Nam dui mi, tincidunt quis, accumsan porttitor, facilisis luctus, metus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Vestibulum tortor quam, feugiat vitae, ultricies eget, tempor sit amet, ante. Donec eu libero sit amet quam egestas semper. Aenean ultricies mi vitae est. Mauris placerat eleifend leo. Quisque sit amet est et sapien ullamcorper pharetra. Vestibulum erat wisi, condimentum sed, commodo vitae, ornare sit amet, wisi. Aenean fermentum, elit eget tincidunt condimentum, eros ipsum rutrum orci, sagittis tempus lacus enim ac dui. Donec non enim in turpis pulvinar facilisis. Ut felis. Praesent dapibus, neque id cursus faucibus, tortor neque egestas augue, eu vulputate magna eros eu erat. Aliquam erat volutpat. Nam dui mi, tincidunt quis, accumsan porttitor, facilisis luctus, metus

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Step-by-step guide

To create an article:

1. Upload the required image files to the server via FTP. For further information, see [Loading site content via FTP using FileZilla](#).
2. Login in as an Administrator.
3. Navigate to '**Content**' -> '**Article Maintenance**'.
4. Click the '**Article Maintenance**' tab.
5. Click '**New**'.
6. Enter values for the following fields (any fields not listed below may be left blank):

Prompt	Value	Notes
Article Type	Article	This option should be available in the drop-down list.
Alert Name	Article identifier /name	Generally for Administrator use; this field isn't displayed by default.
Description	A short description of your Article	This is normally the Article heading.
SEO URL	The URL path required	This should be formatted as "/required-url". This will ensure the URL of the Article is user and SEO-friendly, rather than the system default of '/ArticleView.aspx'.  The URL Routing for Articles needs to be configured in order for this field to work correctly.
Article Template	(Optional)	If this article has additional content that needs to be rendered, create a new article template. (This field is only used by sites not on Best Practice Design)
Article Text / HTML	Actual Content of the Article	This is the content of the Article, displayed once the user clicks the 'Read' button on the front /news page.
Summary	A short summary	This content displays near the 'Read' button in Article list view. (Only available from version 3.74+).
Article Posted	The Date of the Post	This is used for sorting purposes so that the latest posted appears first .
Start Date	Start Date of the Article	The article will automatically appear on this start date.
Expiry Date	End Date of the Article	The article will disappear after the end of this date.
Article Image Name	Image name including file path.	This is the large image that appears in Article view.
Thumbnail Image Name	Image name including file path.	This is the thumbnail image that appears in Article list view.
Article Page Type	Articles - Articles	This option should be available in the drop-down list.

7. Click 'OK' to save.

8. Repeat Steps 4 - 6 as required to create additional Articles.

Article Search	Article Maintenance	Alert / Article Types	Banner Types	Banner Locations
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<< <Prev Next> >> Record 1 of 6 Modify New Copy Delete Cancel OK

Article Type :

Article Details

Alert Name :

Description :

Article Template :

Article Text / HTML :

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Design HTML Preview

Words: 456 Characters: 2975

Summary :

Article Posted :

Start Date :

Expiry Date :

Customer Type :

Customer Warehouse :

Customer Code :

Bill To Customer Code :

User's Email Address :

Document Name :

ArticleImageName :

Thumbnail Image Name :

Article Page Type :

Article Display

To display the articles, create a template referencing the Article system. Refer to the sample code below.

(This step is only required for sites not using 'Best Practice Design'; BPD sites will utilise the Article widget and will not require a separate template.)

Sample Code

Attach the data source Articles,Article.GetArticlesNotExpiredForCurrentUser(null,-1,2,"") with the sample code below:

```
@foreach (Article article in Model.Articles) {  
    <div class="news-item">  
        <h4>@Raw(article.Description)</h4>  
        <p>@Raw(article.ArticleText)</p>  
    </div>  
}
```

Additional Information



Articles can also be targeted to specific customers or users. Simply populate the relevant field with the required Customer Code, Type, or User Email Address, for instance. The article will then be restricted to that user or group. Leaving these fields blank will default to ALL users.

Minimum Version Requirements	**.*.*
Prerequisites	--
Self Configurable	Yes
Business Function	Marketing
BPD Only?	No
B2B/B2C/Both	Both
Third Party Costs	n/a

Related help

- [Use a Linked PDF for an Article](#)
- [FAQs Page](#)
- [Carousel Options](#)
- [Layout Creator](#)
- [Code Editor](#)